

e-Letters

A guide to registering and using e-Letters on mobile platforms

STEP 1 – Select the location

- Visit the website www.eletters.gov.sg using your browser



Announcement
Currently there are no new announcements

Sign in

Username

Password

[Log In](#)

[Login with SingPass](#)

[Forgot Password](#)

[Create New Account](#)

STEP 2 – Register user account

- To register, click “Create New Account”
- Fill in the necessary information to register your account



Announcement
Currently there are no new announcements

Sign in

Username

Password

[Log In](#)

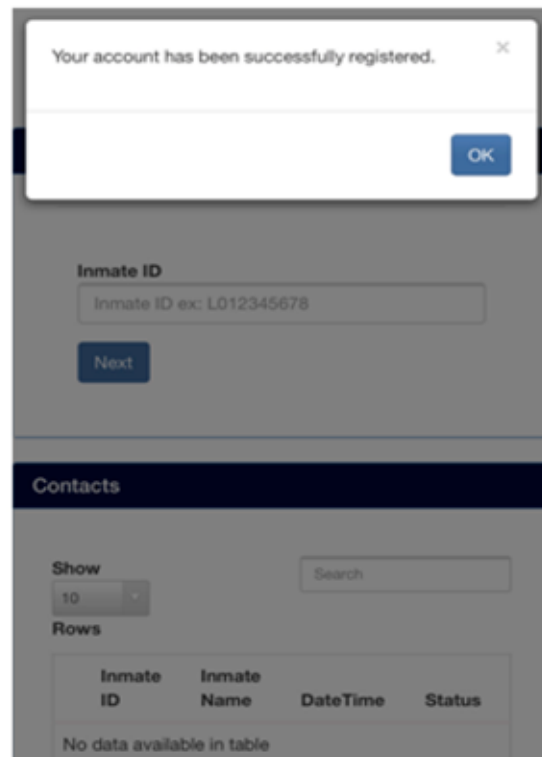
[Login with SingPass](#)

[Forgot Password](#)

[Create New Account](#)

STEP 3 – Confirm account registration

- The message “Your account has been successfully registered” would be displayed upon successful registration
- Click “Ok”
- Your Login ID is your NRIC/ FIN / Passport Number



Your account has been successfully registered. ✕

OK

Inmate ID
Inmate ID ex: L012345678

Next

Contacts

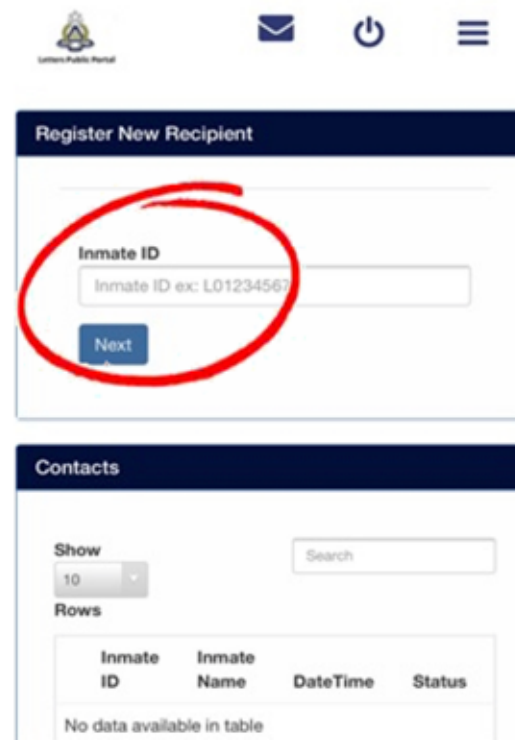
Show

10 Rows

| Inmate ID | Inmate Name | DateTime | Status |
|----------------------------|-------------|----------|--------|
| No data available in table | | | |

STEP 4 – Register new contact

- Click “Contacts” and enter the Inmate’s number in the “Inmate ID” field
- Click “Next” upon verification
- State your relationship with the inmate
- Click “Submit”
- Click “Ok”



Register New Recipient

Inmate ID
Inmate ID ex: L01234567

Next

Contacts

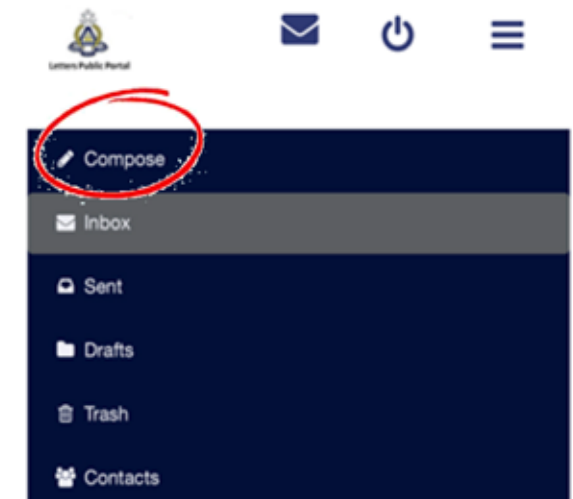
Show

10 Rows

| Inmate ID | Inmate Name | DateTime | Status |
|----------------------------|-------------|----------|--------|
| No data available in table | | | |

STEP 5 – Using of e-Letters

- Please note that you may only send e-Letters to the inmate once he accepts your request and when the contact is registered in your contact list
- You would be able to access the other folders such as “Sent”, “Drafts” and “Trash” by clicking on the top right icon
- Click “Compose” to start writing an e-Letter



Compose

Inbox

Sent

Drafts

Trash

Contacts